

Alignment Jackson Pre-K Team Meeting

October 14, 2014

12:00pm-1:30pm

Meeting **commenced** at 12:05pm

Members Present: Ella Holmes, Joecephus Martin, Maggie Stevenson, Eileen Beasley, Mary Ann Green, Mahala Lowe, and LaTasha Brown

Welcome and Introductions

Review of Principles

10. Agenda of individuals and organizations are left at the door.

Approval of the minutes

Review of the previous minutes approved by Eileen Beasley and second by LaTasha Brown.

Update of the Activity Calendar

Mrs. Holmes stated because we are awaiting the design the calendar will be pushed back and will not be released until November

Mrs. Holmes will collect the surveys from JPS and send them to Anthony.

Event date?

Venue changes? Northwest Elementary School

The venue with require adequate space and break-out session rooms

Talk with the child care center directors and present them with a vision. We will then allow them to ask questions and obtain feedback.

The initial meeting will be geared towards directors, decision makers, and include some PD training.

An invitation will be sent out to all childcare center in the Jackson metro area

How many people do we expect? Roughly about 100

The childcare center directors will need a quick sessions and then we will provide them with something to do

At each session we will present an activity and then have groups rotate every 15 minutes

Refreshments only

Activities can include the same book or different book /whatever activity the calendar highlights

If everyone from the committee takes a station then there would be no expenses for the activities

The goal is to lay out the vision for the group. We are they expecting them to execute it and then to see how they fit into the vision. We want feedback and genuine input

Surveys back asap-October 24, 2014

Next Steps

- Roll out the new calendar and talk about data points
- Mrs. Holmes will give the contact information for graphics to LaTasha Brown
- Release date for the calendar November 3
- G. Keeler can upload the calendar the JPS website/AJ portal upload calendar

Agenda for AJ Pre-K Meeting

- Welcome and Intro
- Alignment Jackson Overview

- Alignment Jackson Pre-K communication, data points, new calendar, feedback/discussion Question and Answer session, facilitated conversation, and stations demonstrating how to use the calendar
- Venue
 - MPB
 - Northwest
 - Mid-town (Eileen will check on this)
- Time frame: 1 hour 1/2

What are we asking for feedback on?

- Calendar
- Centers request
- Needs assessment
- Come prepared with some questions to generate a dialogue
- Facilitated conversation
- Focus our time and resources

Making sure children are prepared and ready for JPS

- What does that look like?
- What does the district need them to know?
- Resources and skill set
- Input from directors
- What resources do you need from us?
- How these organizations or centers prepare the students for JPS
- Healthy discussion about the preparation of the students
- The continuum of preparing students?
- What's the standard?
- How do we phrase questions so we can have a specific ask from the directors then allow space for the directors ask questions

Group Options

1. Split the groups up and have small focus groups 15 at a time
 - How do you engage the group enough and have an impact?
2. Start with the big group and that last 15-20 minutes and then we break up into stations
 - Alignment Overview
 - All 7 demonstrations
 - Focus Groups
 - Add 4th station and manage groups by 25
3. Start with 20-30 minutes /2 sessions or maybe 4 sessions
 - Shrink down the group so we can interact with people so that they can be engaged with the process. This event will hopefully builds trust from the community and buy-in

Next Steps

- Event date?
- Overview general group
- Tying in the JPS characteristics-Develop characteristics of a Pre-K student the goal (district already has this information that can be tweaked) Poster of characteristics and the students add their handprint and signature
- Break out opportunities
- Share calendar/events

- Meaningful interaction
- Facilitation pass out survey-what do you need from the district?
- Here are the next steps (focus groups/ session)
- Plan for additional focus groups
- Every committee member can commit to a month
- Everyone who is going to participate and facilitate (please see the November calendar)
- Email the agenda with all information
- (Committee members) Each week is a different theme/Pick a week and choose a general topic
- Should the survey be given in the smaller or larger session
- RSVP's -attend the event/sign up for more feedback
- The main focus is to share the direction and get feedback
- Provide group with a series of events and include upcoming event dates

Meeting adjourned 1:30 pm