

**Alignment Jackson Pre-K Committee Minutes**

**Tuesday, April 8, 2014 12:00p.m-1:30p.m. JPS Enoch's Complex Conference Room 1<sup>st</sup> Floor  
(Lunch Included)**

**Facilitator: Shawna Davie, Dir. of Ed. Initiatives United Way**

**Recorder: LaKisha Boykin, Alignment Jackson Asst. Dir.**

**Members Present**

Joecephus Martin  
Shavoka Harris  
Ella Holmes  
Maggie Stevenson  
Dr.Kathleen Grisby  
Mahala Lowe  
Sharon Nettles

Ira Murray  
Mahala Lowe  
Delores Suel  
Aisha Nyandaro  
Grace Robinson  
Mary Ann Greene

**Members Absent**

Benjamin Torrey  
Rosie Brantley  
Ashley Johnson  
Kate McMillin  
Ada Robinson  
LaTasha Brown  
Eileen Beazley  
Rhea Bishop  
Latessa Stone

**Alignment Meeting Commenced at 12:00p.m.**

For familiarity purposes each person introduced themselves by giving their name, title, and place of employment.

Joecephus proceeded with the community process in discussing the Principles of Committee Work Principle #7. The committee process must engage community organizations (non-profits, business, schools, colleges, and universities, government agencies, students, and families and faith-based organizations.

Review of minutes from previous meeting held on March 25, 2014. Motion approved by Mahala Lowe and second by Shavoka Harris with necessary corrections.

The Tactical Plan was taken to the Operating Board and it received a great response. Today we are going to modify the tactical plan and next we will take the ITP back to the operating board on April 28, 2014.

**The goal today**

1. Revise tactical plan
2. Modify ITP
3. Assign committees/tasks and develop questions for the ITP

**Development of the Invitation to Participate**

- The Pre-K readiness calendar is something you all had a chance to view. Ms. Holmes has suggested that we do a pilot calendar for the summer months and then use that calendar to focus on the other months.
- Today we are developing the ITP for the Kindergarten readiness calendar
- May 1<sup>st</sup> release Invitation to participate
- Normally we give about a month for proposals but if we give a full month that date is **May 19**
- Everyone on the committee has to work hard to make sure everyone is aware of the ITP (childcare centers, non- profits, churches, church based groups, and businesses)
- Keep in the mind that the ITP has no money attached
- The ITP needs to be something that we all feel comfortable sending out
- **June 10** bring in all those organizations that you chose and have them to collaborate

### **Development of Interactive Calendar**

#### **June 10-Sept 30**

The calendar will be designed by the Pre-K committee. We are asking if you are already working with children that fall into these categories that you pull these resources. Find out if they are willing to participate. Ex. The Boys and Girls Club if you are going to pull this resource they may be ready to support that program.

Understanding the process has been a reworking in my brain because of the way we typically do things. Alignment Jackson is asking us to do it just a little bit differently to use this process but to call everyone city wide.

I wanted everyone to see our overall goal (see goal handout). The goal is to connect the dots and by connecting the dots I mean from pre-k, kindergarten, public, childcare, and other seamless connections. What is the direction we want to go in? How we are equipping children? What are we expecting? How do we fill in the gaps? Some childcare centers use JPS curriculum because this will help them prepare the children for school. We have to connect the dots to make sure we are all saying the same thing and that it is very clear.

We developed the tactical plan based on the first tactic. We all talked about how you all challenged the word program. It's not a program it's really a pathway.

Initially we may only want to know who is participating. It may be that only half of the city wants to look at what we are providing. When we did our surveys and they sent in the information they wanted to know what JPS is teaching in kindergarten. We need to provide information and strategies to the support this interest.

### **Readiness Calendar**

- Short term outcome: Having an actual calendar
- How will this be measured?
- What information do we want to create a baseline?
- Initially what do we want to know?

### **Discussion of the Invitation to Participate**

- The confusion
- The target audience
- How can I help?
- What do you want me to do?
- Who decides who receives the ITP? C
- Create the organization of the ITP and make it a little clearer
- What committee do you want to be a part of?

### **What questions do we want to ask?**

1. Who do you serve currently?
2. How long have you done this?
3. What other partners do you have?
4. How long can you commit to activities
5. How many can you serve?
6. Amount of in kind contribution
7. Incorporation of the examples
8. Provide a variety of examples that appeal to a wide variety of groups

### **Who is out target audience for the ITP?**

1. Churches
2. MPB
3. Childcare Facilities
4. Hinds County
5. City of Jackson
6. Agency
7. Fraternities/Sororities
8. Salvation Army
9. Catholic Church
10. Department of Health
11. Constituent Services
12. Jatran
13. Religious Associations

**Meeting Adjourned at 1:40 p.m.**