

Next meeting: Tuesday, June 17, 2014; 9:00-10:30am; JPS Superintendents Conference Room

### Members in Attendance

- Lucy Barton – Jackson Zoo
- Dr. Michelle King – Jackson Public Schools
- Anthony Johnson – Alignment Jackson
- Amber May – Operation Shoestring
- Cassandra Welchlin - Parent
- Jeanette Whisenton – Jackson Public Schools

### Welcome, Introductions, Principles

1. Bringing Anthony Johnson to the table as Interim
2. Jeanette W highlighted the meeting's Principle of Committee Work
  - Principle 7 – The committee process must engage community organizations (non-profits, business, schools, colleges and universities, government agencies, students and families, and faith-based organizations).
  - Choose this principle to highlight as the committee is working on Summer Reading and preventing student summer learning loss. We want to enhance student performance for the fall, and to do that we need help from the community and must engage them.

### Approval of the minutes from Thursday, May 1, 2014

1. Change to minutes
  - Correction to Amber May under Members Present
  - Clarify last bullet under Barksdale Study
    - i. “An Alignment Jackson committee could be created in the future and we could bring people to the table from each of the schools colleges and universities in the Jackson Metro Area.”
    - ii. Anthony brought up that committees/subcommittees under the main committees can create inefficiency. His job is to help manage expectations.
  - Correction to first bullet under Review of the Principles and Approval of the Minutes- “...Review ~~Principals~~ Principles...”
  - Deletion of bullet 7 under Third Grade Toolkit “Lucy does not have a reading group at the zoo, but she will focus on promotion.” Was not specifically discussed, Lucy had promotion event on May 10<sup>th</sup>. Can later discuss helping with Alignment promotion.
2. Motion to approve changes/minutes by Lucy. Seconded by Jeanette. Motion approved by committee.

### Invitation to Participate for Summer Literacy

1. Email sent out to all Alignment Jackson members with the Invitation to Participate for the summer literacy.
2. Submissions are due June 15, 2014
3. Responses to be reviewed/approved by Elementary Committee (EC) at next meeting. Operating board will meet in July to review/approve EC selections.
4. ACTION- Corrections to ITP information on United Way informational website (linked from email). To be corrected by Anthony/Mandy of United Way (whoever has access).
  - a. May want to explain connection to long-term goal (increase high school graduation rate), as it is listed as goal for summer reading. Help non-committee/non-Alignment see connection of short-term goals to long-term goal
  - b. Under section “Summer Reading Support Programs”, last paragraph “**Assessment strategies:** The committee will use data provided by JPS regarding 1<sup>st</sup> term grades earned and 3<sup>rd</sup> grade passage and promotion rate as determined by MCT state assessments and classroom grades. In addition, data from Partners in Education will be used to document the number of hours provided by organizations.”

## **Impact of Alignment**

1. Anthony – want to start thinking about the impacts and how we measure impact. Ways to show the public/participants how their steps led to the results.
  - a. Looking at summer reading logs to student information/assessment results.
2. Starting to create a culture shift
3. From parent point of view, ITP looks good, just taking in the jargon that the committee is using.

## **Literacy Promotion**

1. Amber – how are we promoting general literacy culture to public? How can we look at what the public is doing?
  - Michelle- look at Jackson-Hinds library circulation numbers. Perhaps have a log-book for parents to sign when they come to use the libraries- gets the parents that bring their kids in/use resources, but aren't necessarily checking out books.
  - ACTION- Jeanette will create a summer reading log-book/guest-book for parents to sign when they come to use the library with their children.
2. Cassandra – what do we do with parent involvement for literacy?
  - Right now, parents/adults can fill out their own summer reading log, but not many parents do that at this time. This new logbook would be new information.
  - Michelle- is speaking with Springboard to Opportunities because they are working with parents on parent involvement with literacy.
  - Suggestion- ITP for event next summer to pique interest of children and parents and inform them of resources, get them excited.
3. Third Grade Literacy Toolkit
  - Toolkit needs to be finalized.
  - To contain
    - One page information sheet on the Literacy Promotion Act (aka 3<sup>rd</sup> grade gate)
      - Created by Vera Johnson
    - Tips and Strategies for parents to help their children
      - Created by Kelly Butler
    - Third Grade Readiness Document
      - Created by William Merritt
    - Summer Reading book list and reading log
      - From Jeanette
    - Website resources for parents
      - Possibly from Kelly
    - Suggested reading activities
      - Needs to be assigned
  - ACTION- All documents to be sent to Jeanette, so she can put together in a pdf document for printing or online distribution.
  - ACTION- Jeanette will create and send to committee for approval.

## **Alignment Jackson Portal**

1. ACTION- all committee members to promote and send out email with ITP to their network/connections
2. ACTION- all committee members to 1) Sign up 2) Register 3) Respond to ITP

## **“Literacy Promotion Act” Event on May 29<sup>th</sup>**

1. ACTION- Anthony is contacting Carol Burger to help with getting food for presenters/members that are coming to the event.
2. ACTION- Michelle sending out flyer of May 29<sup>th</sup> “Literacy Promotion Act” event for posting on JPS website. Send to JPS IT for distribution to families.